

PARTICIPATION REQUIREMENTS FOR LOKA INTERNATIONAL FILM FESTIVAL 2025

i. Activity Info

Loka Short Film Festival is a program that organizes a short video creation competition based on a specified theme. The competition is divided into two categories: The Higher Education Institution (HEI) Category and the Open Category.

ii. Competition Requirements for the Higher Education Institution (HEI) Category

- a. Participation fee is RM20.
- b. Open to Malaysian citizens and active students from all public and private universities (IPTA/IPTS) and PolyCC in Malaysia.
- c. Non-Malaysian students are not allowed to participate in the HEI category, instead they must register under the Open category.
- d. All participants must use the official PolyCC logo provided.
- e. The short video concept is open, with themes focusing on promoting PolyCC TVET or Perlis tourism.
- f. The use of Bahasa Melayu or English is prioritized; however, if other languages are used, subtitles in Bahasa Melayu or English must be included.
- g. Submissions must not contain elements of crime, sexuality, or sensitive issues that could disrupt racial, cultural, religious, and societal harmony in Malaysia. All content must comply with Malaysian laws and the *Lembaga Penapisan Filem (LPF)*.
- h. Entries must consist of the participant's original work and must include self-recorded video footage.
- i. Entries Video must not have previously won any national or international video competitions.
- j. Participants are encouraged to use original music scores. If using commercially available tracks or others' copyrighted music, participants must obtain written permission from the relevant party. The organizers are not responsible for any copyright infringement claims.
- k. Entries will be disqualified if found to be plagiarized or not original.
- l. The organizer reserves the right to use submitted works for promotional and related purposes.
- m. Video duration must be a minimum of three (3) minutes and a maximum of five (5) minutes.
- n. Submission period is from **1 January 2025** to **31 January 2025**. Late submissions will be disqualified.
- o. Entries must be submitted and uploaded via the link: -
<https://docs.google.com/forms/d/e/1FAIpQLSdAxcujBeebVZ6tCzn2VACGcb7GJ-E1pYK9b13qFTvxFtrpOA/viewform>

LOKA
INTERNATIONAL
SHORT FILM FESTIVAL

iii. **Competition Requirements for the Open Category (Malaysia/International)**

- a. Participation fee is RM100 for Malaysian citizens.
- b. Participation fee is RM180 for non-citizens/international participants/international student.
- c. Open to both Malaysian and non-Malaysian participants.
- d. The short film concept is open, with the theme "Our Film, Our World."
- e. The use of Bahasa Melayu or English is prioritized; however, if other languages are used, subtitles in Bahasa Melayu or English must be included.
- f. Submissions must not contain elements of crime, sexuality, or sensitive issues that could disrupt racial, cultural, religious, and societal harmony in Malaysia. All content must comply with Malaysian laws and the *Lembaga Penapisan Filem (LPF)*.
- g. Entries must consist of the participant's original work and must include self-recorded video footage.
- h. Entries Short Film must not have previously won any national or international video competitions.
- i. Participants are encouraged to use original music scores. If using commercially available tracks or others' copyrighted music, participants must obtain written permission from the relevant party. The organizers are not responsible for any copyright infringement claims.
- j. Entries will be disqualified if found to be plagiarized or not original.
- k. The organizer reserves the right to use submitted works for promotional and related purposes.
- l. Video duration must be a minimum of ten (10) minutes and a maximum of fifteen (15) minutes.
- m. Submission period is from **1 January 2025** to **31 January 2025**. Late submissions will be disqualified.
- n. Entries must be submitted and uploaded via the link: -
<https://docs.google.com/forms/d/e/1FAIpQLSdAxcujBeebVZ6tCzn2VACGcb7GJ-E1pYK9b13qFTvxFtrpOA/viewform>

LOKA
INTERNATIONAL
SHORT FILM FESTIVAL

iv. Terms and Condition

- a. Each individual may submit more than one entry, but each entry must be registered separately.
- b. Each submission must include proof of payment.
- c. Participants must make payments via **Electronic Fund Transfer (EFT)** using the following details:
 - Account No. : 8602656669
 - Bank Name : CIMB
 - Nominee : Akauntan Negara Malaysia-Perlis
 - Reference 1 : Pengarah Politeknik Tuanku Syed Sirajuddin
 - Reference 2 : PTSS bayaran LOKA IPT/ LOKA Terbuka/ LOKA Antarabangsa
- d. The participation fee is **non-refundable** if the participant withdraws from any category.
- e. Proof of payment must be uploaded via the following link: -
<https://docs.google.com/forms/d/e/1FAIpQLSdAxcujBeebVZ6tCzn2VACGcb7GJ-E1pYK9b13qFTvxFtrpOA/viewform>
- f. All video entries must be uploaded into Google Form link provided by the organizer. The video link should be included in the registration form provided.
- g. In the video description section, include the video title, a brief synopsis, production name, full names of team members, and the name of the Higher Education Institution (for the HEI category).
- h. Registration forms can be accessed at the following link: -
<https://docs.google.com/forms/d/e/1FAIpQLSdAxcujBeebVZ6tCzn2VACGcb7GJ-E1pYK9b13qFTvxFtrpOA/viewform>

v. Results

- a. All decisions made by the judges and organizers are final, and no appeals will be entertained.
- b. The competition results will be announced through the official Instagram page @ be contact by organizer.
- c. Winners will be announced during the **TVET POLYCC 2025 Carnival Day** on **15 February 2025**, at the **Mahsuri International Exhibition Centre (MIEC)** in Langkawi.

vi. Ownership Rights:

- a. Organizers reserve the right to use submitted videos as promotional material in any form of media.
- b. Organizers will not be held responsible for any claims related to the production of the videos made against participants by any third party.
- c. Videos submitted for this competition remain the shared property of the creators, except for winning videos. The organizers reserve the right to use or make modifications to the submitted videos as deemed appropriate and necessary.

- d. Winning videos will become the exclusive property of PolyCC and cannot be used for any commercial activities or other competitions.
- e. By submitting their entries, participants agree to all terms and conditions and waive any claims against the organizers.

vii. Video Specifications

- a. Video Duration including intro and credits.
 - **HEI Student Category:** Minimum 3 minutes – Maximum 5 minutes.
 - **Open Category:** Minimum 10 minutes – Maximum 15 minutes.
- b. Accepted format: **MOV, MPEG4, MP4, AVI atau MPEG-PS.**
- c. Minimum resolution: **1080p (1920 × 1080)** or higher, with a video aspect ratio of **16:9** only.
- d. Participants may create videos in **Bahasa Melayu or English.**
- e. The video must feature high-quality visuals and clear audio.
- f. The use of **special effects** is allowed, based on the creativity of each team.

viii. Prizes

- a. Higher Education Institution Category
 - i. **First Place** : RM 2,000.00 + Certificate of Achievement
 - ii. **Second Place** : RM 1,000.00 + Certificate of Achievement
 - iii. **Third Place** : RM 700.00 + Certificate of Achievement
 - iv. **Consolation Prizes** : RM 300 x 2 + Certificate of Achievement
- b. Open Category
 - i. **First Place** : RM 3,000.00 + Certificate of Achievement
 - ii. **Second Place** : RM 2000.00 + Certificate of Achievement
 - iii. **Third Place** : RM 1000.00 + Certificate of Achievement
 - iv. **Consolation Prizes** : RM 500 x 2 + Certificate of Achievement
- c. For awards, each production or winner will receive **one printed certificate** and an **e-certificate** for each team member.
- d. Every production or individual participating in the competition will receive a copy of the **e-certificate of participation.**

ix. Contact us for more details

- **Contact:** Ros Syafiqah 0174166533/Nor Azlina binti Md Nor 0194707930/Amiruddin 0174176403
- **Email:** lokafilmfestival@polycc.edu.my

LOKA
INTERNATIONAL
SHORT FILM FESTIVAL